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**SGCR**  
**WIRES**  
2020



# ABSTRACT SUBMISSION GUIDELINE

# Step 1: Create an account & Log in

## Abstract Submission Portal Sign In

The SGCR & WIRES 2019 Organising Committee would like to encourage participants to submit abstracts for scientific competition. Two submission categories will be available to choose from: (1) Scientific and (2) Educational.

Please sign into the Presentation Portal with your account email address and password. If you have not yet submitted a presentation, please create a new account below.

### Sign in

Email Address

Password

Sign in

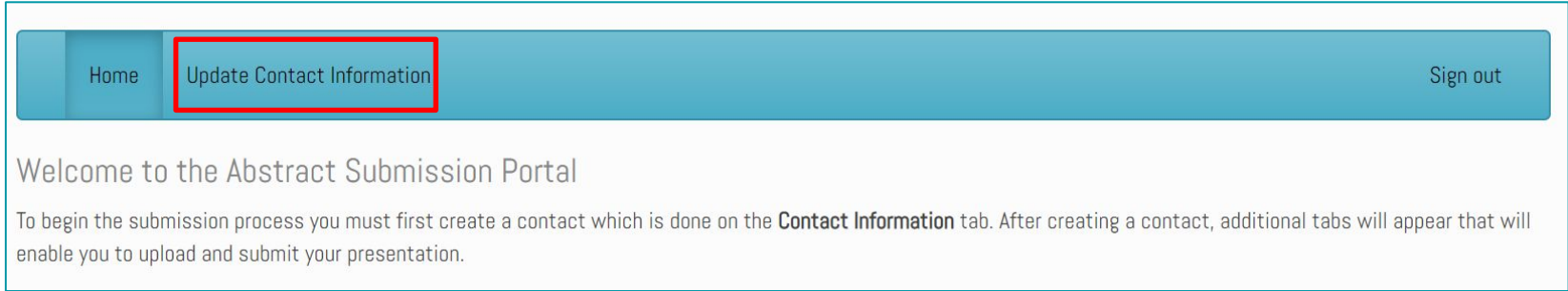
### New Account

Create New Account

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# Step 2: Update your personal information



The screenshot shows a navigation bar with three items: 'Home', 'Update Contact Information', and 'Sign out'. The 'Update Contact Information' item is highlighted with a red rectangular border. Below the navigation bar, the text reads: 'Welcome to the Abstract Submission Portal' followed by a paragraph: 'To begin the submission process you must first create a contact which is done on the **Contact Information** tab. After creating a contact, additional tabs will appear that will enable you to upload and submit your presentation.'

# Step 3: Submit your abstract

The screenshot shows a navigation bar with the following items: Home, Update Contact Information, Abstract Submission (highlighted with a red box), Edit Abstracts, Registration, and Sign out. Below the navigation bar is the page title "Abstract Submission" and a paragraph explaining the submission process. A sidebar on the left contains four menu items: "Title and Abstract Type" (selected), "Abstract Themes", "Authors And Affiliations" (with a checkmark), and "Abstract Upload". The main content area is titled "Abstract Title" and includes a red "Draft" button and a text input field labeled "Title".

Home   Update Contact Information   **Abstract Submission**   Edit Abstracts   Registration   Sign out

## Abstract Submission

This page will take you through the process of submitting your abstract. Each of the tabs on the left hand side of the page will bring up a step in the submission process that needs to be completed.

At any time in the process you can click the Save As Draft button to save your incomplete submission and return to it at a later time. The Review section will give you an overview of the sections that are still required to be completed before you can submit your abstract. Once all required sections have been completed, you can submit your abstract in the Submit section of this page.

- Title and Abstract Type
- Abstract Themes
- ✓ Authors And Affiliations
- Abstract Upload

**Abstract Title** Draft

Please keep your title to 30 words.

Title

# Step 4: Register for the congress by 30 April 2020

[Home](#)[Update Contact Information](#)[Abstract Submission](#)[Edit Abstracts](#)[Registration](#)[Sign out](#)

## Registration

Presenting authors are required to be registered for the Main Congress. To register, please click the Register button below and you will be taken to the registration site.

[Register](#)

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